

## Application Guidelines

### 2024 Rissho University Japanese-Language Program Semester Course

The Rissho University Japanese-Language Program Semester Course accepts short-term (up to one year in principle) international students, mainly from overseas partner universities and institutions. This special program enables participants to study the Japanese language, Japanese current affairs and Japanese culture in Japanese. Participants will also be able to take classes conducted in Japanese at the various faculties of Rissho University depending on their Japanese language abilities.

It is our hope that participants in this program will interact with not only the students and staff of Rissho University but also the people of Japan while deepening their understanding of Japan and becoming active individuals in contemporary international society.

#### 1. Eligible Applicants (\*Eligible individuals must satisfy the following three conditions)

- (1) a. Exchange students who are recommended by the heads of their home institutions with which Rissho University has academic and educational exchange agreements, and who are required to obtain credits at Rissho University as short-term international students.
- b. Overseas students exceptionally admitted to Rissho University as short-term international students at the recommendation of the heads of their home institutions when Rissho University has an academic and educational exchange agreement with said institutions.
- c. Overseas students exceptionally admitted to Rissho University as short-term international students at the recommendation of the heads of their home institutions when Rissho University does not have an academic and educational exchange agreement with said institutions.
- (2) Students who have passed the N2 level of the Japanese-Language Proficiency Test or who possess equivalent Japanese-language abilities.
- (3) Students who have never participated in the Rissho University Japanese-Language Program Semester Course.

#### 2. Enrollment Limit

Female: 7 students

Students will be screened by evaluation of application forms if the number of applicants exceeds the enrollment limit. Due to construction, only a limited number of students can reside in the student dormitory. This also applies to Japanese students. Unfortunately, the men's floor is currently fully occupied, so we will not be able to accept applications from male students. Therefore, the enrollment will be limited to 7 female students.

#### 3. Course Duration

##### (1) Spring Semester 2024

Semester : April 1, 2024 - September 20, 2024  
(Term of Classes: Early April, 2024- Late July, 2024)

##### (2) Full Academic Year (Spring Semester 2024 and Autumn Semester 2024)

Semesters : April 1, 2024 - September 20, 2024 and September 21, 2024 - March 31, 2025  
(Term of Classes : Early April, 2024 - Late January, 2025)

\*We will offer one class which aims to enable students to pass the N1 level of the Japanese Language Proficiency Test (JLPT) for each semester.

#### 4. Application Documents

- (1) Application for RU Japanese Language Program [Form provided] \*Please print on both sides.
- (2) Personal Statement [Form provided] \*Please fill out by hand in Japanese.
- (3) Health Certificate [Form provided] \*To be filled out and signed by a doctor.
- (4) Certificate of Enrollment (issued by the home institution)
- (5) Academic Transcript (issued by the home institution)
- (6) Letter of Recommendation (from the head of the home institution)

**\*Please address to the president of Rissho University.**

- (7) Photocopy of Passport
- (8) 7 Photographs (taken from the waist up) [3cm x 4cm]

**\*On the back of all of photographs, please write your name in English as it appears on your passport.**

**\*Photographs must be taken within the last 3 months, be in color, and be taken against a white or other pale-colored background.**

- (9) Application for Certificate of Eligibility [Form provided]

#### 5. Curriculum

- (1) Compulsory Subjects

##### Spring Semester:

Japanese Current Affairs I (22.5 hours), Japanese Current Affairs II (22.5 hours), Japanese I (45.0 hours), Japanese II (45.0 hours), Japanese III (45.0 hours), Japanese IV (45.0 hours), Japanese V (45.0 hours)

##### Autumn Semester:

Japanese Current Affairs III (22.5 hours), Japanese Current Affairs IV (22.5 hours), Japanese VI (45.0 hours), Japanese VII (45.0 hours), Japanese VIII (45.0 hours), Japanese IX (45.0 hours), Japanese X (45.0 hours)

\*The classes aim to enable students to pass the N1 level of the Japanese Language Proficiency Test (JLPT) for each semester.

- (2) Optional Subjects (for those who are interested)

(An additional fee of JPY20,000 per subject is required.)

Students taking the full-year course can, depending on their Japanese language abilities, take classes in each faculty of Rissho University during the second semester with the permission of the faculty in question.

- (3) Place

Kumagaya Campus (Saitama Prefecture, about 35 miles from Tokyo/ about 2 two hours by train and bus)

#### 6. Evaluation

After completion of the course, an academic transcript specifying each subject's title, grade awarded and credits acquired will be issued.

#### 7. Certificate of Completion

Students who have acquired 14 credits (Compulsory Subjects) or more in a semester or 28 credits (Compulsory Subjects) or more in an academic year will receive a Certificate of Completion.

#### 8. Tuition Fees

- (1) JPY150,000 / semester

**\* Price Revision from the Spring Semester of 2024**

(2) Payment deadline

Spring Semester 2024 : April 15, 2024

Autumn Semester 2024 : September 30, 2024

Students who attend for the full academic year must pay the fee for each semester.

(3) Optional subjects

For students enrolled in the full-year course of the program who elect to take regular classes in any of the faculties of Rissho University during the second semester, the fee is JPY20,000 per subject. Students recommended by an institution with which Rishso University has a mutual tuition waiver arrangement are exempt from paying the tuition fees for regular classes in the spring semester (up to 6 credits or 3 subjects).

**\* The fees are subject to change.**

**9. Insurance**

**【Japanese National Health Insurance】**

Students are required to enroll in the Japanese National Health Insurance program. Students who have National Health Insurance basically pay 30% of the total medical fees payable when receiving treatment at clinics and hospitals.

**【Overseas Travel Insurance】**

Before leaving their home countries, students are required to be insured with overseas travel insurance (study abroad insurance).

**10. Accommodation (Dormitory)**

The dormitory on Kumagaya Campus is available to students of this program. The particulars of the dormitory are outlined below.

(1) Room Type

Single room with bathtub, shower and toilet, air conditioning and mini-kitchen (No cooking permitted)

(2) Furniture/Fixtures

Desk, chair, bed, refrigerator, cabinet and shoe cabinet

(3) Common Utilities

Washing machine, dryer and microwave oven

(4) Other

Cafeteria, study room, PC room and training gym

(5) Fees

① Accommodation Fee : JPY 35,000 / semester

\* The above includes residence insurance fee (JPY 5,000) and water fee.

② Fee for Bedding Supplies : JPY 10,000

③ Room Cleaning Fee upon departure : JPY 14,514

④ Electricity : JPY 3,500~15,000 / month (depending on the amount used)

\*② and ③ must be paid when moving into the dormitory.

**\* The fees are subject to change.**

**\* Additional costs for food, transportation, textbooks, and personal spending, etc are necessary.**

(6) Scheduled move-out date

① Six-month program : August 20, 2024

② Full academic year program: February 20, 2025

(7) Payment deadline

Spring Semester 2024 : April 15, 2024

Autumn Semester 2024 : September 30, 2024

\*Students who attend for the full academic year must pay the fee for each semester.

## **11. Deadline for Application**

### **【Step 1】 November 12, 2023**

Please fill in the Excel form (Provisional Reservation Sheet for Japanese Language Program) regarding the number of applicants and Japanese-language abilities and submit it via E-mail.

### **【Step 2】 December 3, 2023**

Please submit scanned Application Documents by E-mail. After the Application Documents received by e-mail are confirmed, we will contact the person in charge at partner universities. When it is determined that everything is filled out correctly, we will ask you to resend the documents to us via EMS.

## **12. Contact Information ( please send documents to this address )**

Address : 1700 Magechi, Kumagaya-shi, Saitama 360-0194, JAPAN

Phone : +81-48-536-6011      Fax : +81-48-536-7431

Email : kint@ris.ac.jp

**Center for International Exchange,  
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